



EXHIBITION PARTICIPATION APPLICATION FORM
(PLEASE FILL IN BLOCK LETTERS)

PLEASE SEND THE COMPLETED FORM BY MAIL AT cems@cemsonline.com OR FAX # (880-2) 9894573

1	Participating Exhibition Name	:-	
2	Company Name	:-	
3	Products to be displayed (Please specify)	:-	
4	Contact Details	a)	Tel #
		b)	Fax #
		c)	E-mail :
5	Requirements :-	a)	I / We wish to book _____ Stall(s) / Booth(s)
		b)	Please specify Stall(s) / Booth(s) number(s) : _____
6	AMOUNT (US\$ / BDT / INR)	:-	

N.B CHARGES ARE EXCLUDING TAXES & VAT

Rules & Regulations of participation :-

- a) Application for participation is to be made on this form. Acceptance of participation & exhibits will be at the sole discretion of `CEMS`.
- b) Full participation charges are payable along with the application. Balance payment, if any, will have to be made on demand.
- c) Space [Booth(s)/ Stall(s)] will be available on First-Come-First-Serve basis.
- d) The Interior design of the Stall will have to be made within the architectural controls specified by `CEMS`.
- e) No stand should be left unattended during the Exhibition & exhibits must not obstruct passages.
- f) No exhibits will be allowed to be taken out of the Exhibition premises without `Exit Letter` obtained by ``CEMS` from the `CEMS`
- g) Exhibition premises office. Exit letter or Booth Allocation letter will only be issued after all Booth charges has been paid to `CEMS`.
- h) `CEMS` will provide security arrangements. No other security agency, etc will be allowed to operate.
- i) Work of construction of Stand/Stall, Decoration, Cargo handling can be availed by the participants only from those contractors who are registered with `CEMS`. Please obtain necessary permission from `CEMS` office. No other Contractors will be allowed to provide service for the above Exhibition. `CEMS` reserves the right to levy & recover penalty from the Exhibitor in case of any damages to the Exhibition Area.
- j) Once completed/ signed Application form & Stall / Booth charges are received, no refund requests will be entertained.
- k) In the event of violation of the above rules or any other rules specified by `CEMS` including any activity amounting to nuisance or annoyance to the exhibition by any Exhibitor, `CEMS` will have the right to take remedial action against that Booth / Company and to close down the booth of the participant, if necessary.
- l) Booking of stall will automatically be cancelled by `CEMS` without intimation if full participation / stall charges are not received one month prior to Exhibition date. Once Booking / Amount received by `CEMS`, no cancellation / refund requests will be entertained.
- m) The decision of `CEMS` or their nominee will be final and binding on the participants on the interpretation of rules & regulations.
- n) Sub-letting of Booths is not allowed
- o) Smoking inside the Exhibition premises is strictly prohibited.

7	Payment	:-	Payments will be accepted by Pay Order/ T.T. in favor of `CEMS Ltd`.
---	---------	----	--

FOR PUBLISHING THE EXPO BROCHURE/ CATALOGUE FOR THE ABOVE EXPO, **WILL APPRECIATE IF YOU PLEASE FILL IN THE BELOW INFORMATION ABOUT YOUR COMPANY USING BLOCK LETTERS OR STATING IT ON A SEPARATE PAPER :-**

1. **COMPANY NAME :-**

2. **ADDRESS :-**

3. **TELEPHONE :-**

(With Country, Area Codes,

if applicable)

4. **FAX :**

5. **E-MAIL :**

6. **WEB :**

7. **NAMES OF YOUR PRINCIPAL COMPANIES /
IN THIS EXPO WITH CONTACT DETAILS (IF ANY) :-**

8. **NAME & DETAILS OF AGENCY IN
BANGLADESH (IF ANY) :-**

9. **CONTACT PERSON :-**

10. **MANAGING DIRECTOR /
HEAD OF ORGANISATION :-**

11. **COMPANY PROFILE :-**

(In 200 words)

12. **PRODUCTS / SERVICES :-**

NAME FOR BOOTH FASCIA / SIGNBOARD :- _____

I / We hereby agree to abide by the rules & regulations and any further Supplementary regulations issued, if any, by 'CEMS' and agree to effect full payment of the Space rental charges of the Exhibition.

Name & Designation :- _____

Signature with Company Seal :- _____

Signature of CEMS official :- _____

(Signature of CEMS official endorsing this Application form)

